

Friends Southern Summer Events
Minutes of the Third AGM
held at Muswell Hill MH on Saturday, 14th November 2009

Members present: Imran Tyabji, James Barnard, Mat Paskins, Keith Walton, Hannah Roscoe, Kathy Gibbs, Anna Trethewey, Oliver Waterhouse, David Holtam, Wendy Sender, Rob Johnson, Margaret Lee, Alison Tyabji, Philippa Stanger, Alan Pearmain, Jenny Stanger, Katy Ulrick, Jack Tatham, Sam Robinson, Susie Paskins, Michael Wood, Kathy South(?)

In attendance (non-members): Dominic McGann

Apologies: Milly Gibbs, Tom Duggan, Beth Aquerone, Beth Rigby, Jo Rado

| Minute | | | | | | | | | | | | | | | | | | | |
|-------------------|---|-------------|----------|-------------|----------|--------|------|---------------|----------|-------------|----------|-------------|----------|--------------|----------|--|--|--|--|
| AGM 2009/1 | <p>Opening Minute</p> <p>We have opened our meeting with a period of silent worship, which included a reading from Journeys in the Spirit, an anthology of young peoples' experiences of Quakerism.</p> | | | | | | | | | | | | | | | | | | |
| AGM 2009/2 | <p>Minutes of AGM 2008</p> <p>We have received the minutes of the 2008 Annual General Meeting.</p> | | | | | | | | | | | | | | | | | | |
| AGM 2009/3 | <p>Membership</p> <p>Further to AGM 2007/1, we confirm that the following are members of FSSE, by dint of their roles within FSSE. We consent without any objections to short notice having been given to some members of their status as members.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Member</th> <th>Role</th> <th>Member</th> <th>Role</th> <th>Member</th> <th>Role</th> </tr> </thead> <tbody> <tr> <td>Jenny Stanger</td> <td>SS Staff</td> <td>Katy Ulrick</td> <td>SS Staff</td> <td>Jack Tatham</td> <td>SS Staff</td> </tr> <tr> <td>Sam Robinson</td> <td>SS Staff</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Member | Role | Member | Role | Member | Role | Jenny Stanger | SS Staff | Katy Ulrick | SS Staff | Jack Tatham | SS Staff | Sam Robinson | SS Staff | | | | |
| Member | Role | Member | Role | Member | Role | | | | | | | | | | | | | | |
| Jenny Stanger | SS Staff | Katy Ulrick | SS Staff | Jack Tatham | SS Staff | | | | | | | | | | | | | | |
| Sam Robinson | SS Staff | | | | | | | | | | | | | | | | | | |
| AGM 2009/4 | <p>Epistle and Report from Senior Conference</p> <p>We have received the Epistle and Coordinators' Report of Senior Conference.</p> | | | | | | | | | | | | | | | | | | |
| AGM 2009/5 | <p>Epistle and Report from Summer School</p> <p>We have received the Epistle and Coordinators' Report of Summer School.</p> | | | | | | | | | | | | | | | | | | |
| AGM 2009/6 | <p>Senior Conference Arrangements Committee</p> <p>We note that the following Friends have been appointed to serve as the Senior Conference Arrangements Committee for 2010:</p> <p style="padding-left: 40px;">Clerks – Sally Oliver and Sam Sender Elders – Emily Collins and Gerrard Fife Overseers – Chris Evans and Sarah Geen Base Group Facilitator Coordinators – Matt Winkless and Robin Morrison Entertainments Coordinators – Chris Alton and Holly Wallis</p> <p>We recognise and appreciate the wonderful contribution that the Arrangements Committee makes to FSSE through the organisation and running of Senior Conference and wish them well in their work for the coming year. We send this minute to the Arrangements Committee and ask our Assistant Clerk to write to the Clerks of Senior Conference to send our good wishes.</p> | | | | | | | | | | | | | | | | | | |

| AGM 2009/7 | <p>Treasurer's Report and Accounts</p> <p>Accounts for 2007, 2008 and 2009 have been presented. Student fees are down in 2009, but despite this we are pleased to note a small surplus from both events this year. We thank Hannah Roscoe, our Book-keeper, who with the help of David Holtam and Alan Pearmain has produced the 2009 accounts.</p> <p>In terms of Bursaries, this year the Summer School Booking Coordinators have worked on the principle that, if asked for, FSSE will provide up to a third of the cost.</p> <p>Senior Conference intends to provide a clear and transparent breakdown of costs, to be made available in publicity packs, on the website, and on request.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-----------------------------|---|-------------------|----------------------------|-----------|------|----|-------|--|--------------|----------|----------|-----------------|----------------------|---------------|----------------------------|----------|-----------|-------------------------|--------------|----------|----------|-------------|--|---------------|----------|----------|--------------------|------------------------|-------------------|----------|----------|
| AGM 2009/8 | <p>Report from Trustees</p> <p>We have heard from the Trustees the conclusions of their meeting:</p> <ol style="list-style-type: none"> 1. There is a need to change the gender and age balance of adult volunteers, particularly at Summer School, where there is a deficit of older male staff members. 2. The Trustees have applauded the strides made in the CRB process but note that there is a great deal more work to be done given how crucial this process is to the organisation. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AGM 2009/9 | <p>Matters referred by Management Committee</p> <p>a) Arrangements for Events in 2010</p> <p>Management Committee recommends that the events be held from 21st - 28th August 2010, with Summer School to be held at Saffron Walden and Senior Conference to be held at Sibford. The theme at Summer School will be <i>Spiritual Identity: who I am in Quakerism</i>; the theme for Senior Conference will be <i>Simple Riches</i>, which refers to the Testimony to Simplicity.</p> <p>b) Publicity</p> <p>Management Committee has been discussing publicity, and the suggestion was made that a short video be made at the events to help publicise the events, alongside other initiatives such as a "road-show" to display the patchwork quilts which have been created by participants at Senior Conference over the years. This could also help with fund-raising, as well as helping to attract new volunteers to the events.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AGM 2009/ 10 | <p>Appointments</p> <p>We appoint the following persons to hold the posts indicated for the periods indicated:</p> <table border="1" data-bbox="272 1585 1469 2009"> <thead> <tr> <th>Role</th> <th>Released</th> <th>Appointed</th> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td>Clerk</td> <td></td> <td>Imran Tyabji</td> <td>AGM 2009</td> <td>AGM 2012</td> </tr> <tr> <td>Assistant Clerk</td> <td>Simon Best till 2008</td> <td>James Barnard</td> <td>2008 (trustee appointment)</td> <td>AGM 2011</td> </tr> <tr> <td>Treasurer</td> <td>Alan Pearmain till 2009</td> <td>David Holtam</td> <td>AGM 2009</td> <td>AGM 2012</td> </tr> <tr> <td>Book-keeper</td> <td></td> <td>Hannah Roscoe</td> <td>AGM 2008</td> <td>AGM 2011</td> </tr> <tr> <td>Sum School Coord 1</td> <td>David Holtam till 2009</td> <td>Oliver Waterhouse</td> <td>AGM 2009</td> <td>AGM 2012</td> </tr> </tbody> </table> | Role | Released | Appointed | From | To | Clerk | | Imran Tyabji | AGM 2009 | AGM 2012 | Assistant Clerk | Simon Best till 2008 | James Barnard | 2008 (trustee appointment) | AGM 2011 | Treasurer | Alan Pearmain till 2009 | David Holtam | AGM 2009 | AGM 2012 | Book-keeper | | Hannah Roscoe | AGM 2008 | AGM 2011 | Sum School Coord 1 | David Holtam till 2009 | Oliver Waterhouse | AGM 2009 | AGM 2012 |
| Role | Released | Appointed | From | To | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clerk | | Imran Tyabji | AGM 2009 | AGM 2012 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Assistant Clerk | Simon Best till 2008 | James Barnard | 2008 (trustee appointment) | AGM 2011 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Treasurer | Alan Pearmain till 2009 | David Holtam | AGM 2009 | AGM 2012 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Book-keeper | | Hannah Roscoe | AGM 2008 | AGM 2011 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sum School Coord 1 | David Holtam till 2009 | Oliver Waterhouse | AGM 2009 | AGM 2012 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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|--------------------|---|-----------------------------|------------------------|----------|----------|
| | Sum School Planner 1 | Milly Gibbs till 2009 | Michael Wood | AGM 2009 | AGM 2010 |
| | Sum School Planner 2 | Oliver Waterhouse | Candia Crosfield | AGM 2009 | AGM 2010 |
| | Sum School Planner 3 | | Beth Aquarone | AGM 2009 | AGM 2010 |
| | Booking Secretary | Margaret Lee till 2009 | Alison Tyabji | AGM 2009 | AGM 2012 |
| | Senior Conf Coord 1 | Sally Markwell till 2009 | FloraMay Waterhouse | AGM 2009 | AGM 2012 |
| | Mngmnt Cttee AM Rep | Jo Rado till 2008 | Margaret Lee | AGM 2009 | AGM 2012 |
| | Mngmnt Cttee AM Rep | Philippa Stanger till '08 | Philippa Stanger | AGM 2009 | AGM 2012 |
| | Mngmnt Cttee AM Rep | Alison Tyabji till 2008 | Wendy Sender | AGM 2009 | AGM 2012 |
| | Mngmnt Cttee AM Rep | Celia (till '08) Waterhouse | Celia (stc) Waterhouse | AGM 2009 | AGM 2012 |
| | Event Support Team Coord | Phillipa Stanger | Sally Markwell | AGM 2009 | AGM 2010 |
| AGM 2009/11 | <p>Honoraria</p> <p>We have resolved that from 2010 we will offer the same honorarium of £100 to each of the role holders. Clerk and Website Coordinator will be added to the list. It is up to the individual if they accept the offer or not. The relevant roles are:</p> <p>FSSE Clerk; Assistant Clerk; FSSE Treasurer; FSSE Bookkeeper; Website Coordinator; Senior Conference Joint Event Coordinators (two); Summer School Joint Event Coordinators (two); Summer School Joint Planning Coordinators (three).</p> | | | | |
| AGM 2009/12 | <p>Date and Venue for Annual General Meeting 2009</p> <p>We hope to meet on Saturday 27 November 2010, with the venue to be confirmed.</p> | | | | |
| AGM 2009/13 | <p>Any Other Business</p> <p>Anna Trethewey raised the issue of young people taking photographs or video of each other at the event, which is something we as adult volunteers have no control over. Not all young people are content with this, and there is a sense that, as an event, we could be leaving ourselves open to potential issues. The crucial thing is to be explicit - even if it is simply verbally - about young people needing to get peoples' willing permission for this, and for them not putting anything in the public domain which those involved are not comfortable with.</p> | | | | |
| AGM 2009/14 | <p>Closing Worship</p> <p>We have closed our meeting with a period of silent worship.</p> | | | | |

Imran Tyabji, Clerk of FSSE