

**Friends Southern Summer Events**  
**Minutes of the Fourth AGM**  
**held at Friends House, Euston on Saturday, 13th November 2010**

**Members present:** Imran Tyabji, James Barnard, Hannah Roscoe; Keith Walton, David Holtam, Jo Tyabji, Wendy Sender, Philippa Stanger, Kathy Gibbs, Anna Trethewey, Oliver Waterhouse, Margaret Lee, FloraMay Waterhouse, Sally Markwell, Michael Wood, Alison Tyabji

**In attendance (non-members):** Zoe Carmichael , Nathan Hereward

**Apologies:** Jo Rado, Susie Paskins, Celia Waterhouse, Elizabeth Jemmett, Roz McCarthy, Margaret Stenhouse, Beth Aquerone, Kathy South, Jill Dyble, Sam Walton, Candia Crosfield, Chris Simmons, Mat Paskins, Mary Clunes, Sara Fielden

<b>Minute</b>	
<b>AGM 2010/1</b>	<p><b>Opening Minute</b></p> <p>We have opened our meeting with silent worship, with a reading from Advices &amp; Queries 19.</p>
<b>AGM 2010/2</b>	<p><b>Minutes of AGM 2009</b></p> <p>We have received the minutes of the 2009 Annual General Meeting.</p>
<b>AGM 2010/3</b>	<p><b>Epistle and Report from Summer School</b></p> <p>We have received the Epistle and Coordinators' Report of Summer School. The Epistle was read out by Nathan and Zoe, who listed the Epilogues and the chance to be with Quakers for a whole week as highlights of the week. For the Coordinators report, David Holtam (acting Coordinator) noted that the biggest change was the lower number of 14 year olds compared to previous years, and Anna Trethewey said that this had meant fewer YPs overall and therefore a smaller staff team, all of whom had risen to the occasion. There were also some minor issues in terms of the site itself, but these were largely ironed out by the support of the site team. David remarked that he had felt the theme was particularly successful this year. Zoe and Nathan said they had enjoyed the variety of the speaker sessions.</p>
<b>AGM 2010/4</b>	<p><b>Epistle and Report from Senior Conference</b></p> <p>We have received the Epistle and Coordinators' Report of Senior Conference. FloraMay read out the Epistle and summarised the Coordinators' Report. She said the theme (Simple Riches) was wonderful, opening up many opportunities for in-depth discussion about personal aspects of the theme. The previous year had ended with a number of issues; the lack of such problems as swine 'flu and a sensitive relationship with the school made this year much easier. We will continue with the approach that 22+ team members take on a more visible role (for example, patrolling the site) in future years. The large number of new 15-year-olds was not really an issue as they fitted into the ethos of the event very well. It is hard, at this stage, to predict how the age range will break down in future.</p>
<b>AGM 2010/5</b>	<p><b>Senior Conference Arrangements Committee</b></p> <p>We note that the following Friends have been appointed to serve as the Senior Conference Arrangements Committee for 2011:</p> <p style="padding-left: 40px;">Clerks – Naomi Alderson &amp; Calum Montell-Boyd  Elders – Anna Mijnlieff &amp; Phillip Wood  Overseers – Dan Robinson &amp; Kizzie Furini  Base Group Facilitator Coordinators – Sophie Collins, Elena Chabo, Bryher Bowness  Entertainments Coodinators – Aviva Limpmanovicz &amp; Patrick Fopma</p>

	We recognise and appreciate the wonderful contribution that the Arrangements Committee makes to FSSE through the organisation and running of Senior Conference and wish them well in their work for the coming year. We send this minute to the Arrangements Committee and ask our Assistant Clerk to write to the Clerks of Senior Conference to send our good wishes.																								
<b>AGM 2010/6</b>	<p><b>Treasurer's Report and Accounts</b></p> <p>Accounts for 2010 have been presented by David Holtam, the treasurer. He reported a surplus, which is excellent as there was a point at which it appeared that Summer School would make a loss, given the smaller number of participants; and he praised the Summer School Coordinators for cutting costs by recruiting fewer adult volunteers this year. We now have a reserve of approximately £26,000 which is close to what we would need to run one event in the case of a major problem occurring in the future (and is what our Reserves Policy states as our aim). The plan for the next few years is for both events to run at a small surplus, which will help cover any other costs incurred by FSSE. The fees for 2011 will be frozen at £305 because of this, in the anticipation that there may well be increased need for bursaries in troubled economic times. As agreed at the last AGM, FSSE now uses one bank account. We authorise that the surplus two bank accounts should be closed.</p>																								
<b>AGM 2010/7</b>	<p><b>Report from Trustees</b></p> <p>We have heard from the Trustees the conclusions of their meeting:</p> <ol style="list-style-type: none"> <li>1. Trustees' role is to act as an accountable body within FSSE – to be objective about how the organisation looks from the outside. From this perspective, FSSE seems to be in very good heart at the moment.</li> <li>2. We aim to have an Annual Report, which we will need in order to become registered. It will be published on the FSSE website in 2011.</li> </ol>																								
<b>AGM 2010/8</b>	<p><b>Matters referred by Management Committee</b></p> <p><b>a) Arrangements for Events in 2011</b></p> <p>Management Committee recommends that the events be held from the 20<sup>th</sup> - 27<sup>th</sup> August 2011, with Summer School to be held at Saffron Walden and Senior Conference to be held at Sibford. The theme at Summer School will be “Dealing with Conflict as a Quaker”; the theme for Senior Conference will be confirmed. We accept their recommendation.</p> <p><b>b) Publicity</b></p> <p>The name “Summer School” may be potentially off-putting for those who have not attended the event before. The opportunity to change the name of the event will be put before the participants of Summer School at the 2011 event, as well as the participants of Senior Conference with reference to the other event. The results will be brought before the AGM.</p> <p><b>c) Joint Training Day</b></p> <p>We consider that the weekend of the 11<sup>th</sup> and 12<sup>th</sup> of June will be for all FSSE volunteers with Sunday 12 June being a Training Day, following the events' planning sessions on 11. The Training Day will use the Child Protection Training resources from CCPAS.</p>																								
<b>AGM 2010/9</b>	<p><b>Appointments</b></p> <p>We appoint the following persons to hold the posts indicated for the periods indicated:</p> <table border="1"> <thead> <tr> <th>Role</th> <th>Released</th> <th>Appointed</th> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td>Assistant Clerk (jt)</td> <td>James Barnard till 2011</td> <td>Sally Markwell</td> <td>AGM 2010</td> <td>AGM 2012</td> </tr> <tr> <td>Assistant Clerk (jt)</td> <td>As above</td> <td>Wendy Sender</td> <td>AGM 2010</td> <td>AGM 2012</td> </tr> <tr> <td>Sen Conference Coord 1</td> <td>Mat Paskins</td> <td>James Barnard</td> <td>AGM 2010</td> <td>AGM 2013</td> </tr> </tbody> </table>					Role	Released	Appointed	From	To	Assistant Clerk (jt)	James Barnard till 2011	Sally Markwell	AGM 2010	AGM 2012	Assistant Clerk (jt)	As above	Wendy Sender	AGM 2010	AGM 2012	Sen Conference Coord 1	Mat Paskins	James Barnard	AGM 2010	AGM 2013
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	Sum School Coord 1	Anna Trethewey	Anna Trethewey (re-appointment)	AGM 2010	AGM 2011
	Sum School Planner 1	Michael Wood	Michael Wood (re-appointment)	AGM 2010	AGM 2011
	Sum School Planner 2	Candia Crosfield	Candia Crosfield (re-appointment)	AGM 2010	AGM 2011
	Sum School Planner 3	Beth Aquarone	Beth Aquarone (re-appointment)	AGM 2010	AGM 2011
	Booking Secretary (Sen Conf)	Susie Paskins	Susie Paskins (re-appointment)	AGM 2010	AGM 2012
	Event Support Team Coord	Sally Markwell	Sally Markwell (re-appointment)	AGM 2010	AGM 2011
	Web Coordinator	Michael Wood till 2009	Michael Wood (re-appointment)	AGM 2010	AGM 2012
	Assistant Web Coordinator		Chris Simmons (STC)	AGM 2010	AGM 2012
	Child Protection Coordinator (FSSE)	Oliver Waterhouse	Oliver Waterhouse (re-appointment)	AGM 2010	AGM 2013
	FSSE Trustees	Philippa Stanger	Philippa Stanger (re-appointment)	AGM 2010	AGM 2013
		Keith Walton	Keith Walton (re-appointment)	AGM 2010	AGM 2013
		Imran Tyabji (ex-officio)	Imran Tyabji (re-appointment)	AGM 2010	AGM 2011
		Jo Rado	Kathy Gibbs	AGM 2010	AGM 2013
		Beth Rigby	Beth Rigby (STC) Re-appointment	AGM 2010	AGM 2013
		Alan Pearmain	Alan Pearmain (STC) Re-appointment	AGM 2010	AGM 2013
			Mat Paskins (STC)	AGM 2010	AGM 2013
<b>AGM 2010/10</b>	<b>Honoraria</b> We will pay honoraria in 2011 according to our previous agreement from AGM 2009.				
<b>AGM 2010/11</b>	<b>Date and Venue for Annual General Meeting 2011</b> We hope to meet on Saturday 12 <sup>th</sup> November 2011 at Hampstead Friends Meeting House, London.				
<b>AGM 2010/12</b>	<b>Any Other Business</b> Keith Walton noted that Imran Tyabji's position as Clerk comes to an end in 2011, as does Hannah Roscoe's position as Bookkeeper. As both roles require a great deal of handover, it was decided that we, as an organisation, need to start planning ahead now, a year in advance. A nominations group will be set up, to comprise Imran Tyabji, Hannah Roscoe and James Barnard, to find suitable names and take them to a short Management Committee meeting during the June Training Day.				
<b>AGM 2010/13</b>	<b>Closing Worship</b>				

	We have closed our meeting with a period of silent worship.
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Imran Tyabji, Clerk of FSSE