

Friends Southern Summer Events
Minutes of the Sixth AGM
held at Friends House on Saturday, 17th November 2012

Members present: Tavi (Octavia) Austin, James Barnard, Loveday Craig-Wood, Rachel Davis, Tom Duggan, Rob Johnson, Margaret Lee, Sally Markwell, Andy O'Hanlon, Inga Page, Marguerite Page, Mat Paskins, Susie Paskins, Hannah Rignell, Wendy Sender, Philippa Stanger, Monika Tomczak, Ali Freegard Tyabji, Imran Tyabji, Jo Tyabji, Keith Walton, Oliver Waterhouse, Michael Wood

In attendance (non-members): Jed Bevington, Niamh Carmichael, Dickon Bevington, Tom Schuller

Apologies: Kathy Alton, Jenny Arnold, Beth Aquarone, Anna Clements, Candia Crossfield, Stuart Dickerson, Kathy Gibbs, David Holtam, Sarah Holtam, Alan Pearman, Huw Still, Anna Trethewey, FloraMay Waterhouse, Katie Ulrick

Minute	
AGM 2012/1	<p>Opening Minute</p> <p>We have opened our meeting with silent worship, and introduced ourselves.</p>
AGM 2012/2	<p>Minutes of AGM 2011</p> <p>We have received the minutes of the 2011 Annual General Meeting.</p>
AGM 2012/3	<p>Epistle and Report from Southern Summer School</p> <p>During our period of silent worship we have heard from Jed Bevington and Niamh Carmichael who read the epistle and from Oliver Waterhouse who read the report. We heard movingly of Friends' experiences of the event. We felt sad that the Leaveners were unable to attend but are open to asking them again in the future.</p>
AGM 2012/4	<p>Epistle and Report from Senior Conference</p> <p>During our period of silent worship we have heard from Marguerite Page and James Barnard who read the epistle and the report. We heard movingly of Friends' experiences of the event.</p>
AGM 2012/5	<p>Senior Conference Arrangements Committee</p> <p>We note that the following Friends have been appointed to serve as the Senior Conference Arrangements Committee for 2013:</p> <p style="padding-left: 40px;">Clerks – Lucy Evenden, Joe Bowness Elders – Natalie Eliaz, Imogen Sewell-Risley Overseers – Amy Carmichael, Alasdair Spence Base Group Facilitator Coordinators – Amy Cawson, Talia Lipmanowicz Entertainments Coodinators – Alfie Colman, Beth Furini (Reserves – Flossie Morrison, Gareth Rowntree-Jones)</p> <p>We recognise and appreciate the wonderful contribution that the Arrangements Committee makes to FSSE through the organisation and running of Senior Conference and wish them well in their work for the coming year. We send this minute to the Arrangements Committee and ask one of our Assistant Clerks to write to the Clerks of Senior Conference to send our good wishes.</p>
AGM 2012/6	<p>Treasurer's Report and Accounts</p> <p>Draft Accounts for 2012 have been presented by Monika Tomczak, the book-keeper, in the absence of the treasurer. She reported a deficit of about £2000. To avoid another deficit, Management Committee and the Treasurer recommend that the fees increase by £5 per participant for 2013, to £310. We agree to this.</p>

	<ul style="list-style-type: none"> We agree to take care over expenses by spending cleverly in our planning and arrangements We recognise the need to raise numbers for summer school which is good in itself but will also help our financial position We consider approaching LMs and AMs to assist with grant funding and potentially contribute directly towards the expenses of the adult volunteers <p>We ask the Trustees to accept the accounts when they have been shown the examined version.</p> <p>We thank the treasurer and book-keeper for their work, which is so valued by us.</p>
AGM 2012/7	<p>Incorporation and Charitable Registration</p> <p>FSSE has been accepted as a charity by HMRC, which means that FSSE can claim gift aid on donations from tax payers.</p> <p>The move to registration as a company limited by guarantee (clg) – FSSE Ltd – has been slower than expected. It transpires that the draft articles of association will have to be further modified. Because of the technical meaning of AGM, our large annual meeting will be renamed the 'FSSE Assembly'. The trustees will also be the members (in the new technical sense) of FSSE Ltd and will hold a meeting directly after the FSSE Assembly to adopt the resolutions of the FSSE Assembly as decisions for FSSE Ltd.</p> <p>We authorise the Trustees to sign the Articles of Association and the Memorandum when they are ready and incorporate FSSE Ltd, then ask the Trustees to ensure that FSSE Ltd be registered with the Charity Commission, and the transfer of the bank accounts to FSSE Ltd to be completed before our next meeting, which we will expect to be the FSSE Assembly.</p>
AGM 2012/8	<p>Report from Trustees</p> <p>We have heard from Keith Walton the conclusion of the Trustees' meeting. FSSE is doing the right things and following our objectives. We support the intention of Trustees to find a young person to be a trustee, to represent in our governance the young people we work with (in recognition that trustees legally need to be at least 18 years of age).</p> <p>Trustees are keen that we continue to support a culture of openness in the way that we recognise when things go wrong and are open about these issues in order to address them in advance of further events. We believe the FSSE Assembly will continue to support this openness and to ensure we are not a top down organisation.</p>
AGM 2012/9	<p>FSSE Reunion</p> <p>We thank Mat Paskins for all the work in preparing for the reunion and are sad to hear that for logistical reasons the project needs to be indefinitely postponed.</p>
AGM 2012/10	<p>Matters referred by Management Committee</p> <p>a) Arrangements for Events in 2013</p> <p>Management Committee recommends that the events be held from the 17th - 23rd August 2013, with Southern Summer School to be held at Saffron Walden and Senior Conference to be held at Sibford. The theme at Southern Summer School will be “ Activism around the World”; the theme for Senior Conference will be “Darkness and Light”. We accept their recommendation.</p> <p>b) Training: Day on First Aid & half-day Child Protection Training</p> <p>We hope that the four Coordinators will arrange a joint training session for First Aid for adult volunteers and 18-year olds attending Senior Conference. We hope that more adult volunteers attend the CCPAS half-day training session on Child Protection and we agree to pay their expenses.</p> <p>c) Planning Meeting and Party</p> <p>We ask the Coordinators to arrange their planning days in such a way that we can hold a joint party for adult volunteers from both events in the evening.</p>

AGM 2012/11	Appointments																																																																						
	We appoint (and release) the following persons to hold the posts indicated for the periods indicated:																																																																						
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AGM 2012/12	Honoraria We will pay honoraria in 2013 according to our previous agreement from AGM 2009, which is that the Clerk, Assistant Clerk, Event Coordinators and Planning Coordinators, Website Coordinator should all be offered £100 each. We ask Management Committee to review the reserves and honoraria policy next year.																																																																						
AGM 2012/13	Date and Venue for Annual General Meeting 2013 We hope to meet on Saturday 16 th November 2013 at Friends' House (to be confirmed).																																																																						
AGM 2012/14	Any Other Business none																																																																						
AGM 2012/15	Closing Worship We have closed our meeting with a period of silent worship.																																																																						

Imran Tyabji, Clerk of FSSE